

SMS Principles for Transit (FT00564)

The Florida Department of Transportation's Statewide Transit Technical Assistance and Training Program, administered by the USF Center for Urban Transportation Research (CUTR), will be presenting the SMS Principles for Transit (FT00564) on May 20-22, 2019 in Fort Myers, Florida. This 2½ day course is sponsored by the Federal Transit Administration Office of Transit Safety and Security and the USDOT Transportation Safety Institute.

Dates & Time:

May 20, 2019 8:00am-4:30pm
May 21, 2019 8:00am-4:30pm
May 22, 2019 8:00am-12:00pm

Host Agency/Training Location:

Lee County Transit (LeeTran)
3401 Metro Parkway
Fort Myers, FL 33901
PH: (239) 533-8726
<http://www.leegov.com/leetrans>



Overview:

This instructor-led course includes an introduction to the principles and four components of a Safety Management System, commonly referred to as SMS. The four components are Safety Policy, Safety Risk, Safety Assurance, and Safety Promotion.

Building upon traditional transit system safety, participants will learn about the FTA's SMS framework, which includes executive leadership and accountability for safety, creating a positive safety culture, preventive risk analysis, and building an effective employee safety-reporting program. At the end of this course, participants will have a greater awareness of critical safety practices which are available through SMS integration with transit system safety, including practical applications and exercises to begin SMS implementation.

Course Components:

- Introduction to SMS and FTA's rationale for the adoption of SMS
- FTA's SMS Framework (including sub-components)
- Evolution in Safety Thinking
- Safety Management Policy
- Safety Risk Management
- Safety Assurance
- Safety Promotion
- Employee Safety Reporting System
- Getting Started with SMS Implementation
- Pretest, quizzes, group exercises, and final exam

Who Should Attend:

Senior Transit Directors/CEOs/Administrators, Safety Managers and Supervisors, Operations and Maintenance Managers/Supervisors, Operator Trainers, Risk Managers, Collision Investigators, FTA-State Safety Oversight personnel (SSO), Internal Safety Auditors, Human Resource Managers

Fees:

There are no fees to attend this course for current employees of a Florida public transit agency and who meet criteria identified in the [Transit Training Policies and Procedures](#). All participants must have permission from their transit system's operations manager to attend this course. Upon acceptance of registration, participants will receive an automated logistical confirmation via email.

USF is an Equal Opportunity/Equal Access Institution. For disability accommodations, please contact Molly Buffington at buffington@cutr.usf.edu a minimum of ten (10) working days in advance to the training session.

Registration Deadline is Friday, April 12, 2019

Visit www.cutr.usf.edu to learn about additional transit training opportunities, workshops, conferences, and special events. Visit [Transit Training Policy & Procedures](#) to review policies and procedures of the training programs. For questions regarding this training course, please contact Molly Buffington at buffington@cutr.usf.edu. For LMS questions or technical assistance, please contact Stephanie Lewis at zavacki@cutr.usf.edu.

How to Register

All registrations must be made through the Florida Department of Transportation's Office of Freight, Logistics and Passengers Operations Transportation Learning Management System. This online registration and learning management system (LMS) provides Florida's public transportation professional a portal to manage their professional development.

Transportation Learning manages training for you by keeping an educational transcript of all new courses that you complete, and a retrievable record is maintained so you may access (with a user id and password) Certificates of Completion, Certificates of Participation, retrieve course materials, etc.

Florida's public transportation professionals may set up a unique user id and password to register online for upcoming transit training courses, including e-learning courses. Follow the instructions below to log-in or to register for the training course.

Go to: www.transportationlearning.org

Unsure if you have an account? Use the "Forgot Password" link to look up your account information using either your work/personal email address or username. If you cannot locate your account information please contact Stephanie Lewis at zavacki@cutr.usf.edu or (813) 974-1123 before setting up a new account.

Returning Users: (**DO NOT** use the enrollment key ID.)

- If you are a **returning user**, type your username and password.
- Select "Forgot Password" to look up your account by either an email address or username.
- When the dashboard appears, select "**My Catalog**" to enroll in desired course.
 - Find the course select "**Enroll**"
 - Select "**View**"
 - Review the Terms & Conditions and select "**I Agree**"
 - Select "**Enroll**" to be in "Pending Approval" status while we receive supervisor approval
- Once enrolled the course will appear under new "**My Courses.**"

IMPORTANT: You may use your personal or business email address. If you create multiple accounts you will not be able to view a complete record of your training history. In some instances, this may require you to retake or restart a training course.

New Users Only:

- If you are a **new user**, select the "**Sign Up**" button.
- In the "**Key Name**" field enter: **fltat**
- Select the "**Sign Up**" button
- Begin by entering the requested information, as well as creating a unique username and password.
- Confirm your new username and password. A copy will also be sent to your registered email.
- When the dashboard appears, select "**My Catalog**" to enroll in desired course.
 - Find the course select "**Enroll**"
 - Select "**View**"
 - Review the Terms & Conditions and select "**I Agree**"
 - Select "**Enroll**" to be in "Pending Approval" status while we receive supervisor approval
 - Once enrolled the course will appear under new "**My Courses.**"

Course Confirmation:

A logistical email confirmation from the LMS will be forwarded to each registrant with class information, travel and hotel information after your registration has been approved by your supervisor.

Travel Reimbursement:

There are no travel reimbursement opportunities for this training. All travel related expenses including lodging are that of the traveler or their agency.

Registration Deadline is Friday, April 12, 2019

Visit www.cutr.usf.edu to learn about additional transit training opportunities, workshops, conferences, and special events. Visit [Transit Training Policy & Procedures](#) to review policies and procedures of the training programs. For questions regarding this training course, please contact Molly Buffington at buffington@cutr.usf.edu. For LMS questions or technical assistance, please contact Stephanie Lewis at zavacki@cutr.usf.edu.