

Effectively Managing Transit Emergencies (FT00456)

The Florida Department of Transportation's Florida Transit Safety and Operations Network, which is administered by the USF Center for Urban Transportation Research, is presenting **Effectively Managing Transit Emergencies (FT00456)** on May 15-18, 2018. The Federal Transit Administration (FTA) Office of Transit Safety and Security and the USDOT Transportation Safety Institute sponsor this course.

Date:

May 15-18, 2018

Tuesday-Thursday: 8:00am-4:30pm

Friday: 8:00 am-12:00pm

Host Agency:

USF Center for Urban Transportation Research (CUTR)

3808 USF Alumni Drive - Room 102

Tampa, FL 33620

Phone: (813) 974-3120

COURSE DESCRIPTION:

This 3½ day course will provide participants with information on understanding the necessity, purpose, development, and implementation of emergency management, and how it relates to the other safety functions of a transit system. Participants will learn how to better understand the emergency management concept and the role of the transit system in responding to emergency/disaster situations in both the community and transit system. The course provides information related to acquisition and operational phases of a transit system life cycle. Participants will be prepared to understand the elements of an effective emergency management program, and how interaction of these elements affects the management of the emergency situations, as well as the roles and responsibilities of internal transit agency personnel and external stakeholders (e.g. fire, police, EMS, etc.) The course structure includes training related to the US National Response Framework (NRF), National Incident Management System (NIMS), and Incident Command System (ICS). The course concludes with an Advanced Table-Top Exercise (TTX) involving the class participants and utilizing the Homeland Security Exercise and Evaluation Program (HSEEP) format. The course offers 2.0 CEUs.

Who Should Attend:

General Managers, Safety Managers and Supervisors, Operations Managers and Supervisors, Risk Managers, Field Supervisors, Public Information Officers, State Safety Oversight personnel, City/County/State and transit Emergency Managers, Staff-level First-Responders (Fire, Police, Emergency Medical Services, etc.)

Course Elements:

- Domestic and international examples of transit-related emergencies and disasters
- Nature of emergencies and disasters; emergency management concepts
- Development of an emergency management plan; emergency management training
- U.S. National Response Framework (NRF), Incident Command System (ICS) and Emergency Support Functions (ESF)
- Federal/State/Local requirements for transit emergency management planning and preparedness
- Emergency management jurisdictions
- Emergency resources, procurement, and Safety and Security Certification (SSC) requirements
- Continuity of Operations (COOP)
- Pretest, tabletop simulations, group exercises, quizzes, and final exam

Fees:

There are no fees to attend this course for current employees of a Florida public transit agency who meet the criteria identified in the [Transit Training Policies and Procedures](#). If available seating permits, non-transit agency transit personnel, private consultants, and out of state public transportation personnel may register for training courses and are subject to a non-refundable \$100 or \$200 registration fee (depending on the length of the course) paid in advance of the course. It may not be paid at the course location.

Requirements:

Participants **must** have written permission from their supervisor/manager prior to the training to attend this course. A participant will not be considered registered for the course until authorization is received. Upon approval of registration, participants will receive an email confirmation with course logistics and lodging information. There is no travel reimbursement to attend this course.

Registration Deadline: Wednesday, April 25, 2018

Visit www.cutr.usf.edu to find additional transit training opportunities, workshops, conferences, and special events.

To review policies and procedures of the training programs visit [Transit Training Policy & Procedures](#).

For questions regarding this training course, please contact Molly Buffington at via email at buffington@cutr.usf.edu.

For LMS questions or technical assistance, please contact Stephanie Lewis at zavacki@cutr.usf.edu.

How to Register

All registrations must be made through the Florida Department of Transportation's Office of Freight, Logistics and Passengers Operations Transportation Learning Management System. This online registration and learning management system (LMS) provides Florida's public transportation professional a portal to manage their professional development.

Transportation Learning manages training for you by keeping an educational transcript of all new courses that you complete, and a retrievable record is maintained so you may access (with a user id and password) Certificates of Completion, Certificates of Participation, retrieve course materials, etc.

Florida's public transportation professionals may set up a unique user id and password to register online for upcoming transit training courses, including e-learning courses. Follow the instructions below to log-in or to register for the training course.

Go to: www.transportationlearning.org

Unsure if you have an account? Use the "Forgot Password" link to look up your account information using either your work/personal email address or username. If you cannot locate your account information please contact Stephanie Lewis at zavacki@cutr.usf.edu or (813) 974-1123 before setting up a new account.

Returning Users: (**DO NOT** use the enrollment key ID.)

- If you are a **returning user**, type your username and password.
- Select "Forgot Password" to look up your account by either an email address or username.
- When the dashboard appears, select **"My Catalog"** to enroll in desired course.
 - Find the course select **"Enroll"**
 - Select **"View"**
 - Review the Terms & Conditions and select **"I Agree"**
 - Select **"Enroll"** to be in "Pending Approval" status while we receive supervisor approval
- Once enrolled the course will appear under new **"My Courses."**

IMPORTANT: You may use your personal or business email address. If you create multiple accounts you will not be able to view a complete record of your training history. In some instances, this may require you to retake or restart a training course.

New Users Only:

- If you are a **new user**, select the **"Sign Up"** button.
- In the **"Key Name"** field enter: **fltat**
- Select the **"Sign Up"** button
- Begin by entering the requested information, as well as creating a unique username and password.
- Confirm your new username and password. A copy will also be sent to your registered email.
- When the dashboard appears, select **"My Catalog"** to enroll in desired course.
 - Find the course select **"Enroll"**
 - Select **"View"**
 - Review the Terms & Conditions and select **"I Agree"**
 - Select **"Enroll"** to be in "Pending Approval" status while we receive supervisor approval
 - Once enrolled the course will appear under new **"My Courses."**

Course Confirmation:

A logistical email confirmation from the LMS will be forwarded to each registrant with class information, travel and hotel information after your registration has been approved by your supervisor.

Travel Reimbursement:

There are no travel reimbursement opportunities available for this training. All travel expenses are that of the traveler or their agency.

USF is an Equal Opportunity/Equal Access Institution. For disability accommodations, please contact Molly Buffington at buffington@cutr.usf.edu a minimum of ten (10) working days in advance to the training session.