

# Advanced Mobility Device Securement Skills Development Workshop

The Florida Department of Transportation and the Florida RTAP Center and Training Program, administered by the USF Center for Urban Transportation Research (CUTR), will provide this two-day training on August 8-9, 2017 in Tampa. This course is sponsored by the Alan M. Voorhees Transportation Center, housed at the Edward J. Bloustein School of Planning and Public Policy, and funded by a grant from the Federal Transit Administration.

## Dates & Times:

August 8-9, 2017

8:30am-4:30pm, each day

## Host Agency:

USF Center for Urban Transportation Research (CUTR)

3808 USF Alumni Drive

First Floor - Room 102

Tampa, FL 33620

Phone: (813) 974-3120

Building accessible from 7:30am – 5:00pm

## Overview:

Transit agencies have the responsibility to provide safe transportation and respect the civil rights of all passengers, including those who use mobility devices. In order to fulfill this responsibility, bus operators secure mobility devices and place seat belts on the passengers who use mobility devices as transit seating. This important task is becoming increasingly challenging as operators are confronted with a variety of powered mobility devices that often lack traditional securement points and may not have been addressed in basic securement training.

This workshop gives transit professionals responsible for preparing operators an opportunity to address these securement challenges, explore related issues with peers, and enhance their knowledge and skills.

The goal of Advanced Mobility Device Securement Skills Development Workshop is to present, demonstrate, and practice problem-solving skills for securing powered mobility devices. After successfully completing this two-day workshop, participants will be able to:

- Discuss federal requirements regarding securement and seat belt use
- List pre-trip preparation tasks
- Identify mobility device securement equipment
- Determine effective strap securement locations on mobility devices
- Explain the use and placement of seat belts and shoulder belts
- Recognize how proper body mechanics and exercise can reduce the risk of on-the-job injuries
- To accomplish these objectives, the workshop integrates lecture, visual aids, participant discussion and learning activities.

## Who Should Attend:

Transit professionals responsible for supervising or training bus operators including new supervisors, operations managers, veteran supervisors, safety managers, risk managers, and potential supervisors.

## Fees:

There are no fees to attend this course for current employees of a Florida public transit agency who meet the criteria identified in the [Transit Training Policies and Procedures](#). If available seating permits, non-transit agency transit personnel, private consultants, and out of state public transportation personnel may register for training courses and are subject to a non-refundable \$100 or \$200 registration fee (depending on the length of the course) paid in advance of the course. It may not be paid at the course location.

## Requirements:

Participants **must** have written permission from their supervisor/manager prior to the training to attend this course. A participant will not be considered registered for the course until authorization is received. Upon approval of registration, participants will receive an email confirmation with course logistics and lodging information. There are no travel reimbursement opportunities to attend this course. All travel and lodging expenses are that of the traveler or their agency.

## Registration Deadline is Friday, July 14, 2017

Visit [www.cutr.usf.edu](http://www.cutr.usf.edu) for additional information regarding transit training opportunities, workshops, conferences, and special events.

To review policies and procedures of the training programs visit [Transit Training Policy & Procedures](#).

For questions regarding this training course, please contact Molly Buffington at [buffington@cutr.usf.edu](mailto:buffington@cutr.usf.edu).

For LMS questions or technical assistance, please contact Stephanie Lewis at [zavacki@cutr.usf.edu](mailto:zavacki@cutr.usf.edu).

## How to Register

All registrations must be made through the Florida Department of Transportation's Office of Freight, Logistics and Passengers Operations Transportation Learning Management System. This online registration and learning management system (LMS) provides Florida's public transportation professional a portal to manage their professional development.

**Transportation Learning** manages training for you by keeping an educational transcript of all new courses that you complete, and a retrievable record is maintained so you may access (with a user id and password) Certificates of Completion, Certificates of Participation, retrieve course materials, etc.

Florida's public transportation professionals may set up a unique user id and password to register online for upcoming transit training courses, including e-learning courses. Follow the instructions below to login or to register for the training course.

Go to [www.transportationlearning.org](http://www.transportationlearning.org)

**Unsure if you have an account?** Use the "Forgot Password" link to look up your account information using either your work/personal email address or username. If you cannot locate your account information, please contact Stephanie Lewis at [zavacki@cutr.usf.edu](mailto:zavacki@cutr.usf.edu) or (813) 974-1123 before setting up a new account.

**Returning Users:** (**DO NOT** use the enrollment key ID.)

- If you are a **returning user**, type your username and password.
- When the dashboard appears, select "**My Catalog**" to enroll in desired course. Once enrolled the course will appear under new "**My Courses.**"

**IMPORTANT:** You may use your personal or business email address. If you create multiple accounts, you will not be able to view a complete record of your training history. In some instances, this may require you to retake or restart a training course.

**New Users:**

- If you are a **new user**, select the "**Sign Up**" button.
- Use the Enrollment Key ID and Password below to create an account:
  - In the **Enrollment Key ID** field please enter: **fltat**
  - In the **Password** field please enter: **tat01**
- Begin by entering the requested information, as well as creating a unique username and password.
- An enrollment page will confirm your new username and password. A copy will also be sent to your email.
- The last step is to log in with your new username and password.
  - When the dashboard appears, select "**My Catalog**" to enroll in desired course.
  - Once enrolled the course will appear under new "**My Courses.**"

**Course Confirmation:**

A logistical email confirmation from the LMS will be forwarded to each registrant with class information, travel and hotel information after your registration has been approved by your supervisor. USF is an Equal Opportunity/Equal Access Institution.

For disability accommodations, please contact Molly Buffington at [buffington@cutr.usf.edu](mailto:buffington@cutr.usf.edu) **a minimum of ten (10) working days in advance to the training session.**

NOTE: There are no travel reimbursement opportunities available for this course. All travel and lodging expenses are that of the traveler or their agency.

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